

LEARN ENGLISH THROUGH हिंदी - ENGLISH TRANSLATION

Yogesh Vermani

Most suitable for
PROFESSIONALS, JOB SEEKERS, STUDENTS, AND HOUSEWIVES



LEARN ENGLISH

THROUGH

हिंदी - ENGLISH TRANSLATION

ENGLISH FOR BEGINNERS

Yogesh Vermani

Beginner's Edition

Learning English was never so easy

अंग्रेजी सीखना इतना आसान कभी नहीं था

Readers' Speak

This is a great book for developing your basic concepts of English. This book has a structured approach where you learn the best. The book has abundant exercises which will really hammer the concepts into the reader's memory.

Thank You, Sir.

Parul Singla

This book is very good for beginners to start with. It helps you to learn practical English. I really like the book.

Tanvi

This is one of the best books I have ever read. Earlier I used to make grammatical mistakes but this book has taught me how to use correct grammar and my confidence level got increased after reading this book.

Dinesh Saini

Very nice book for beginners. Concepts are explained in easy manner which boosts the confidence of the readers. This book must be in your library for learning English in easy steps.

Vinod Kumar

I really appreciate the quality and all content of this book. This course covers basic concepts of English. The language of this book is easy to understand. It is very useful for everyone.

Amazon customer

Language of this book is easy to understand for everyone. Well written, very useful book. Thank you very much for writing such book.

Kundan Kumawat

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T R A N S L A T I O N

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*To my Bosses and friends
who
always reminded me
about my potential*

Golden Rules for Spoken English

'The Golden Rules of Spoken English' provides a potential learner with a handful of essential rules to practice speaking English. This write-up identifies some tried and tested rules to improve spoken English skills and explains them with examples. The list includes helpful tips for building vocabulary, individual speaking styles and confidence level. One can learn a language most effectively through a practice-based approach rather than just learning the rules. Learners can follow these points as a checklist and utilize each one of them for effective communication:

- 1. When to build your vocabulary:** First focus on speaking English and listening to English with whatever vocabulary you have; once you are comfortable in speaking and understanding, then start building advanced vocabulary.
- 2. The importance of grammar:** You can speak English even if you have little knowledge of grammar. Do you remember your childhood when you started speaking Hindi or your mother tongue without going to school and without learning any grammar? Moreover, there are thousands of people who never attended school and can speak their mother tongues or other languages comfortably.
- 3. Do not blame your atmosphere:** If you do not want to do something, it is easy to blame your circumstances. But the fact is that you can always create your own situations. For example, if you say that you do not have any friend to speak English, you can practice before the mirror. Another example would be saying that no one speaks English at your home; watch TV and listen to people who speak English.
- 4. Practice before the mirror:** When you practice speaking English with your friend, you cannot watch your confidence level and facial expressions. But when you practice before the mirror, you can always evaluate your confidence level, see your facial expressions and body language, and correct them if needed. Practicing before the mirror will improve your spoken English skills faster.
- 5. Using a dictionary with pronunciation:** When you start speaking English, you always fear to mispronounce words. You can overcome this fear by listening to people who speak good English and buying a dictionary with CD for pronunciation so that you can understand and copy correct pronunciation.
- 6. Observe different speaking styles:** Everyone wants to develop a good style of speaking. The best way to develop this is to observe and listen to people who speak good English.
- 7. Practice different tones of voice:** To develop confidence in speaking it is a best to practice speaking a single sentence in different tones. You will feel comfortable if you practice speaking in different tones, i.e., speak confidently for two minutes or speak angrily for two minutes.
- 8. Record yourself:** For better results, audiotape or videotape yourself. Find out what you really like in your speaking style and make it stronger; if you feel that you need to improve something in your speaking, work on that also.
- 9. Speak without fear:** Last but not the least, you cannot make a good impression with a shaky voice, so always make sure you speak with confidence. Just like your favorite artist in a movie who speaks with power and authority in his/her voice, try to articulate your speech.

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Chapter 1: How to Make Informal Requests

Usage: We make informal requests with friends, family, and relatives. We also use some informal requests in official atmosphere e.g. let me complete my point, let me complete my work

Instructions for use (प्रयोग निर्देश): Let का प्रयोग मित्रो एवं परिवार के सदस्यों से अनौपचारिक आज्ञा (request) लेने के लिए किया जाता है।

कई बार Official situations के लिए भी Let का प्रयोग किया जाता है जैसे Let me complete my work.

1	Let me go. लैट मी गो।	मुझे जाने दो।
2	Let me eat. लैट मी ईट।	मुझे खाने दो।
3	Let me play. लैट मी प्ले।	मुझे खेलने दो।
4	Let him sing. लैट हिम सिंग।	उसे गाने दो।
5	Let me speak. लैट मी स्पीक।	मुझे बोलने दो।
6	Let me see. लैट मी सी।	मुझे देखने दो।
7	Let him paint. लैट हिम पेंट।	उसे पेंट करने दो।
8	Let them go out. लैट दैम गो आउट।	उन्हें बाहर जाने दो।
9	Let me do this work. लैट मी डू दिस वर्क।	मुझे यह काम करने दो।
10	Let me stand there लैट मी स्टैंड देअर।	मुझे वहाँ खड़ा रहने दो।
11	Let me paint the door लैट मी पेंट दी डोर।	मुझे दरवाजा पेंट करने दो।
12	Let him go to the market. लैट हिम गो टू दी मार्केट।	उसे बाज़ार जाने दो।
13	Let them go to office. लैट दैम गो टू ऑफिस।	उन्हे दफ्तर जाने दो।
14	Let him go to Delhi. लैट हिम गो टू डेली।	उसे दिल्ली जाने दो।
15	Let us go shopping. लैट अस गो शॉपिंग।	आओ शॉपिंग के लिए चलो।
16	Let her go for lunch. लैट हर गो फ़ोर लंच।	उसे लंच के लिए जाने दो।
17	Let me meet him. लैट मी मीट हिम।	मुझे उससे मिलने दो।
18	Let me meet my brother. लैट मी मीट माई ब्रदर।	मुझे मेरे भाई से मिलने दो।
19	Let him eat an apple. लैट हिम ईट एन एपल।	उसे एक सेब खाने दो।
20	Let me eat your food. लैट मी ईट योर फूड।	मुझे तुम्हारा भोजन खाने दो।
21	Let us meet a new client.	आओ एक नए ग्राहक से मिलो।

22	लैट अस मोट ए न्यू क्लाइअन्ट Let me speak something. लैट मी स्पीक समथिंग।	मुझे कुछ बोलने दो।
23	Let her complete her work. लैट हर कम्पलीट हर वर्क।	उसे अपना काम पूरा करने दो।
24	Let me plan for tomorrow. लैट मी प्लान फ़ोर टूमारो।	मुझे कल के लिए योजना बनाने दो।
25	Let me clean the room. लैट मी क्लीन दी रूम।	मुझे कमरा साफ़ करने दो।
26	Let me make a call. लैट मी मेक ए काल।	मुझे एक काल करने दो।
27	Let me play carom. लैट मी प्ले कैरम।	मुझे कैरम खेलने दो।
28	Let us come in. लैट अस कम इन।	हमें अंदर आने दो।
29	Let us have dinner. लैट अस हैव डिनर।	आओ रात्रि का भोजन करे।
30	Let us eat something. लैट अस ईट समथिंग।	आओ कुछ खायें।
31	Let us drink water. लैट अस ड्रिंक वाटर।	आओ पानी पियें।
32	Let them play. लैट दैम प्ले।	उन्हें खेलने दो।
33	Let her sleep. लैट हर स्लीप।	उसे सोने दो।
34	Let her use your pen. लैट हर यूज योर पैन।	उसे तुम्हारा पैन इस्तेमाल करने दो।
35	Let him use your computer. लैट हिम यूज योर कंप्यूटर।	उसे तुम्हारा कंप्यूटर इस्तेमाल करने दो।
36	Let me read this book. लैट मी रीड दिस बुक।	मुझे यह किताब पढ़ने दो।
37	Let me speak to the manager. लैट मी स्पीक टू दी मैनेजर।	मुझे मैनेजर से बात करने दो।
38	Let me speak to him. लैट मी स्पीक टू हिम।	मुझे उससे बात करने दो।
39	Let me speak to the doctor. लैट मी स्पीक टू दी डॉक्टर।	मुझे डॉक्टर से बात करने दो।
40	Let her see this picture. लैट हर सी दिस पिक्चर।	उसे यह तस्वीर देखने दो।
41	Let us buy a pair of jeans. लैट अस बाइ ए पेअर ऑफ जीन्स।	आओ एक जीन्स खरीदे।
42	Let me buy another pair of (one more) jeans लैट मी बाइ अनदर पेअर ऑफ जीन्स।	मुझे एक और जीन्स खरीदने दो।
43	Let me see the other designs. लैट मी सी दी अदर डिजाइन्स।	मुझे दूसरे डिजाइन देखने दो।
44	Let her drink hot water. लैट हर ड्रिंक हाट वाटर।	उसे गर्म पानी पीने दो।
45	Let him write a new poem. लैट हिम राइट ए न्यू पोयम।	उसे एक नई कविता लिखने दो।
46	Let the baby lessen the sound. लैट दी बेबी लैसन दी साउन्ड।	बच्ची को आवाज कम करने दो।